



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY SUPPORT ACTIVITY AREA III
UNIT #15716
APO AP 96271-5716

REPLY TO
ATTENTION OF

EANC-HG-CDR

7 July 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Support Activity Area III Policy Memorandum #49, Parking on Area III Installations

1. References:

- a. AR 190-5, 8 July 1988, Motor Vehicle Traffic Supervision
- b. USFK Regulation 190-1, 7 November 2001, Military Police Motor Vehicle Traffic Supervision

2. Purpose: This policy establishes an Area III wide parking policy for all installations. This policy is also intended to improve the availability of parking slots for authorized residents and to provide a clear traffic flow throughout Post or family housing, BOQ/BEQ or barracks for emergency vehicles, buses, privately owned vehicles, motorcycles, and mopeds.

3. Applicability: This policy applies to all personnel authorized to operate motor vehicles on Area III Installations.

4. Responsibilities:

- a. Commanders will ensure USFK Military personnel, the civilian components and family members comply with this command policy.
- b. Directorate of Public Works (DPW) is the approval authority for requests for reserved/designated parking.
- c. Area III PMO enforces the provisions of this Command Policy, AR 190-5 and USFK Regulation 190-1 through the use of DD Form 1408 and/or other appropriate measures.
- d. Sponsors of owners of Non-SOFA plated Vehicles with USFK access media (DD Form 2220) will ensure drivers are aware of the provisions of this Command Policy.
- e. Operators of motor vehicles on Area III Installations will be knowledgeable and obey the provisions of this Command Policy.

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5. GENERAL:

a. Implied Consent to Impoundment. IAW USFK Regulation 190-1, para 2-4 b, persons who operate a motor vehicle on an Area III Installation shall be deemed to have given consent for removal and temporary impoundment of the privately owned vehicle (POV) when it is:

- (1) Parked illegally for unreasonable periods,
- (2) Interfering with operations,
- (3) Creating a safety hazard,
- (4) Disabled by accident,
- (5) Left unattended in a restricted or controlled area, or
- (6) Abandoned.

Such persons further agree to reimburse the Directorate of Community Activities for the cost of towing and storage should their vehicle be removed or impounded. The Area III Commander or Deputy Commander will determine existence of the conditions described above.

b. Detailed guidance for standards of impoundment, towing and storage, and procedures for impoundment (to include required notice and impoundment report forms) are located in AR 190-5, Chapter 6.

c. Persons who operate or are in charge of a motor vehicle shall not park or leave a vehicle unattended without first stopping the engine, placing the transmission in a low gear (manual) or park (automatic), locking the ignition switch, removing the keys, engaging the parking brake when on a grade, and locking the vehicle.

d. Vehicles parked upon roadways where there are curbs shall be parked in the direction of the flow of traffic with the passenger side parallel to and within 18 inches of the curb except where angle parking is permitted.

e. When authorized to park on roadways without curbs, vehicles shall be parked on the right shoulder of the roadway in the direction of the flow of traffic. Vehicles shall be completely clear of the traveled portion of the roadway.

f. Parking prohibited in specified places. Except when necessary to avoid conflict with other traffic or in compliance with law or the direction of law enforcement personnel or an official traffic control device, no person shall park a vehicle:

- (1) On a sidewalk
- (2) In a crosswalk.
- (3) In front of driveways.
- (4) On a bridge or other elevated structure upon a roadway
- (5) Areas around mailboxes, Post Office, MWR, AAFES or DECA delivery and pick up areas
- (6) On railroad tracks
- (7) At any place narrow enough to make passing difficult, dangerous or impossible
- (8) On a roadway or shoulder within 100 feet of the crest of a hill
- (9) Beside another vehicle parked parallel to the curb or on a roadway shoulder
- (10) Where official signs prohibit parking, when the curbing is painted yellow, or when the roadway is marked in yellow or white.
- (11) Within 20 feet of a fire hydrant, Crosswalk, bus stop or intersection
- (12) Within 20 feet of a driveway to any fire station or similar emergency facility, on the side of a street opposite the entrance to any fire station or similar emergency facility, or within 75 feet of the entrance.
- (13) Within 30 feet of the approach to any flashing signal, stop sign, yield sign, or traffic control signal located at the side of the roadway.
- (14) On a grassed or seeded area on Area III Installations unless directed by proper authority.
- (15) Area with no marked parking spaces.
- (16) Areas around traffic islands and at installation vehicle gates.
- (17) Areas designated as Handicapped parking spaces.

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g. Area III Military Police and HQ Area III personnel are authorized to remove any POV registered under USFK Regulation 190-1 involved in the below described situations or when a vehicle is found abandoned on post:

(1) When a report has been made that the vehicle has been stolen or taken without the consent of its owner.

(2) The person in charge of the vehicle is unable to provide for its custody or removal.

(3) The person driving or in control of such vehicle is apprehended for an alleged offense for which local policy requires detention at a law enforcement office pending release to his/her unit, activity, or other responsible agency.

(4) When the vehicle is left abandoned during inclement weather, and causes an immediate safety hazard or blocks passage of emergency vehicles.

h. Military vehicles involved in the above situations shall be towed by military wrecker and released to the unit of assignment unless required as physical evidence. Towing may be at the owner's expense to a place designated by the Area III Commander, command representative or the Military Police.

i. Vehicles parked over 72 hours in one location will be considered abandoned and subject to impoundment. Parking in high traffic areas solely for the purpose of advertising a vehicle for sale is not authorized. The 72 hours rule does not apply to individuals who live on Post, BOQ/BEQ or barracks and park their vehicles in their designated parking areas. Towing will be at the owner's expense to a place designated by the Area Commander, command representative or the Military Police.

j. AAFES taxis may park in the Main PX parking lot only at the designated taxi waiting area.

k. Personnel requiring long term parking of 72 hours or more on post other than at their quarters (e.g. TDY, leave, etc.) must request approval from the Area III Law & Order office.

l. Government owned vehicles (GOV) will not park adjacent to ATMs, AAFES, Concessionaires, Main PX, in family housing areas or at AAFES or MWR dining facilities. DPW, emergency and MP vehicles on official business are excluded.

m. Privately owned vehicles (POV) will park only in painted slots and will adhere to posted time limits.

n. Motorcycles and mopeds will park only in the motorcycle designated areas. Motorcycles and mopeds will not be parked in vehicle parking slots or double parked with vehicles.

6. Housing Area :

a. Government vehicles are not authorized overnight parking in Housing Areas. Domicile to duty use of government vehicles is prohibited.

b. Privately-Owned Vehicle parking in Housing Area is reserved for vehicles that display the blue/red parking decal on the driver's side of the windshield. Each family with a properly registered vehicle is authorized one parking decal.

c. If a person has an exception to policy to register two vehicles, one of those vehicles must park in the overflow area designated by DPW. Visitors also must park in the overflow area.

d. Any guest's vehicle illegally parked or resident's vehicle not displaying the blue/red parking decal and/or illegally parked will result in the sponsor being cited.

e. Questions concerning parking in Housing Area can be directed to the Area III Housing Office, 753-7356.

7. Administrative Sanctions:

a. Violators will be issued a DD form 1408 (Armed Forces Traffic Ticket) by the Military Police and assessed 2 points for each parking offense against their driving record by the Area III Traffic Office.

b. Drivers who accumulate more than 2 parking violations in a 60 day period may have their Driving and Vehicle Registration privileges suspended for 6 months. The vehicle owner will be issued a memorandum providing a warning of proposed suspension of Driving and Vehicle Registration privileges ("Warning Letter") from the Area III Traffic Office.

c. After accumulating 3 or more parking violations in a 180 day period, the vehicle owner will be issued a memorandum providing a notice of proposed suspension of Driving and vehicle Registration privileges("Show Cause") from the Area III Traffic Office.

d. After the accumulation of 12 traffic points within 12 consecutive months or 18 traffic points within 24 consecutive months, including points assessed for parking violations, the vehicle owner will be issued a memorandum providing a notice of proposed suspension of driving and vehicle registration privileges ("Show Cause") from the Area III Traffic Office.

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Points assessed against an individual will remain in effect for point accumulation for a consecutive 24-month period or until transfer/separation from the service.


e. Parking tickets issued to persons will be forwarded as shown in the below table.

| <u>Processing of Traffic violations</u> | |
|--|------------------------------|
| <u>Tickets issued to:</u> | <u>Will be forwarded to:</u> |
| USFK military and family members | Sponsor's unit Commander |
| DOD employees of USFK or their family members | Immediate supervisor |
| KATUSA personnel | U.S. unit commander |
| Technical representatives and invited contractor | USFK sponsor |
| Personnel or their family members | |
| Employees of AAFES-K and their family members | AAFES-K General Manager |

f. The commander or supervisor of the violator will forward a Report of Action to the office of record (The Area III Military Police Traffic Investigations Division), where the action will be entered on the individual's driving record. The Area III Military Police Traffic Investigations Division will be notified of the action taken within 30 days, including the date on which the traffic ticket was issued.

g. The Military Police Traffic Investigations Division is located in building # 2059 and may be contacted via: 94th MP BN, PMO/TAI, APO AP 96271-5716, DSN 753-6614.

h. Non-SOFA Status drivers who are repeat offenders will have their post access reviewed to determine if they should continue to have the privilege of driving their vehicles on Area III installations.


MICHAEL D. CLAY
COL, IN
Commanding

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